

VOORHEES UNIVERSITY OFFICE OF SPONSORED PROGRAMS

Form Must Be Typed

Proposal Authorization for Release Time Request

Please complete a form for every participant who will receive release time

Grant-Funded Release Time

Academic-Year Release Time is the non-teaching component of a full-time faculty member's effort. Often, it is related to sponsored research. Grant funds requested to support Release time, which would reduce a faculty member's teaching load, must be reviewed as a part of the pre-submission process. Release time requests should be in support of activities consistent with the institution's mission and priorities. All such arrangements must be approved by the appropriate Provost / VP Academic Affairs and Dean <u>before</u> a grant proposal is submitted.

Principal Investigator (PI) and Agency Information

PI:	
Project Title:	
Funding Agency:	
Deadline for Submission:	

Release Time Request

This proposal requires Re	lease Time cost of to be provid	to be provided by the University.	
PI Co- Pi Other during FY	has requested % Release Time for	semester (s)	
Sign	Print	Date	

Approvals:

Sign,	Print	and	Date:

DEAN

PROVOST / VICE PRESIDENT OF ACADEMIC AFFAIRS

COMMENTS:_____

OSR use only: Date Submitted to OSR____ Reviewed by: _____

Date Submitted to Agency: