



## Voorhees University Office of Financial Aid

### 2025-2026 Professional Judgment Appeal

Student Name: \_\_\_\_\_

Student ID# \_\_\_\_\_

Parent(s) Name: \_\_\_\_\_

**Voorhees University** recognizes that families experience special circumstances, which merit recalculation of their financial aid eligibility based 2024 tax information or 2025/26 projected income, rather than **2023** income information. Please be advised that all professional judgment appeal decisions are **final**.

Please check  the box beside the circumstances that apply to your situation and submit this form and all the necessary paperwork/documentation to [finaid@voorhees.edu](mailto:finaid@voorhees.edu) or fax to 877-228-0365. Our mailing address is P.O. Box 678 Denmark, SC 29042.

**Separation from employment due to layoff, termination, or disability**

- Letter from employer on company letterhead including last date of employment
- Unemployment benefits determination document
- Documentation of year-to-date income (last pay stub, severance pay, SSI benefits, etc.)

**Excessive non-reimbursed medical and/or dental expenses**

- Documentation of non-reimbursed medical and/or dental expenses
- Canceled checks verifying payments made in **2024**.
- 2024 Signed Federal Income Tax Return and Schedule A from your Federal Income Tax Return.

**Loss or reduction of untaxed income source (disability benefits, welfare benefits, child support, etc.)**

- Copy of notification of benefits reduction/termination, including the effective date
- Documentation of 2026 expected benefits
- Documentation of 2025 year-to-date income (taxable and non-taxable)

**Separation or Divorce which occurred after completing FAFSA**

- Copy of court order, final divorce decree or legal separation agreement
- W-2s for year **2024 or 2025 as applicable**
- 2024 or 2025** Signed Federal Tax Return as applicable

**Death of a parent (or spouse) which occurred after completing FAFSA**

- Copy of death certificate
- 2024 Signed Federal Tax Return and W-2s or Documentation of 2026 year to date income (taxable and non-taxable).

**Other unusual circumstances**

- Supporting documentation as requested by the Office of Financial Aid

**\*REQUIRED**

**HOUSEHOLD SIZE** (Number of people supported by household income) \_\_\_\_\_

**NUMBER IN COLLEGE** \_\_\_\_\_

